



GOVERNMENT OF KERALA

Abstract

General Administration Department – Establishment – Kerala State Information Commission – Constitution of – Orders issued.

General Administration (Co-ordination) Department

G.O.(P) No.367/05/GAD

Dated, Thiruvananthapuram, 10.10.2005

ORDER

In the wake of enactment and publication of the Right to Information Act 2005 by the Central Government in part-II of the Gazette of India, Extraordinary No. 25 dated, 21st June 2005, the Government of Kerala have decided to implement the said Act in the State forthwith. As envisaged in Section 15 of the Act, Government are pleased to constitute the 'Kerala State Information Commission', to exercise the powers conferred on and to perform the functions assigned to it under the said Act. The General Administration (Co-ordination) Department will be the Nodal Department of the State Information Commission.

2. As laid down in Section-4(1) of the Act, all Heads of Departments will take immediate steps to maintain all records duly catalogued and indexed in a manner and form which facilitate the right to information and to ensure computerisation of records which are to be computerised, within a reasonable time with the available resources to access such records by the Citizens.

3. The particulars of the functions, duties of each organisations, power and duties to its Officers and Employees and a statement of categories of documents that are held by the organisation and under its control shall be published by the Heads of Department before 12-10-2005, as provided in Section 4(1) of the Act.

4. A senior level Officer in each Department will be identified District wise and designated as State Public Information Officer, by the concerned Heads of Department for providing information concerning the Department to persons requesting for the same, as laid down in Section 5(1) of the Act.

5. At each Sub District/Sub divisional level an Officer may be designated as State Asst. Public Information Officer before 12-10-2005 by the Heads of Department to receive the applications for information /appeal under Section 5(2) of the Act

6. As laid down in Section 24 of the Act, list of Offices, which do not come under the purview of the Act, shall be published in consultation with the concerned Departments.

7. In accordance with Sections 27 &28 of the Act, the Rules and Regulations for the functioning of the State Information Commission will be formulated after due consultation with the Law Department.

8. The Head Quarters of the State Information Commission shall be at Thiruvananthapuram

9. The Chief Engineer (Administration) PWD will take necessary action for providing suitable building having the required facilities for housing the State Information Commission, before 1-11-2005.

10. Shri. Palat Mohandas, Chief Secretary to Government will also be the Special Officer(in-charge) for submitting necessary proposals for the implementation of the Act in the State.

By Order of the Governor,
E K. Bharat Bhushan
Principal Secretary to Government

To

The Secretary to Government of India,
 Ministry of Law and Justice (Legislative Department) New Delhi (with CL)
 The Secretary to Governor (with CL)
 The Chief Secretary to Government
 All Principal Secretaries/Secretaries
 All District Collectors
 All Heads of Departments/Public Sector Undertakings.
 The Accountant General (A&E), Kerala, Thiruvananthapuram.
 The Principal Accountant General (Audit), Kerala, Thiruvananthapuram. (With CL)
 The Secretary, Kerala Legislative Assembly, Thiruvananthapuram (With CL)
 The Secretary, Kerala Public Service Commission, Thiruvananthapuram (With CL)
 The Registrar, High court of Kerala, Ernakulam (With CL)
 The Advocate General, Ernakulam (With CL)
 The Registrar, University of Kerala/Mahatma Gandhi/Calicut/Kannur (With CL)
 The Registrar, Cochin University of Science & Technology, Kochi (With CL)
 The Registrar, Kerala Agricultural University, Thrissur (With CL)
 The Registrar, Sree Sankaracharya University of Sanskrit, Kaladi, Ernakulam (With CL)
 The Secretary, Kerala State Electricity Board, Thiruvananthapuram.
 The Managing Director, Kerala State Road Transport Corporation, Thiruvananthapuram
 All Departments in Secretariat including Law & Finance
 The Secretary to Chief Minister
 The Private Secretary to Chief Minister & Other Ministers.
 The Private Secretary to Speaker/Deputy Speaker
 The Private Secretary to Leader of Opposition
 The Additional Secretary to Chief Secretary.
 The Director, Information and Public Relations Department(for giving wide publicity through media)