GOVERNMENT OF KERALA

Abstract

General Administration Department – Right to Information Act 2005 – implementation of the Provisions of the Act- Instructions issued.

General Administration (Co-ordination) Department

G.O.(Rt) No.7939/2005/GAD. Dated, Thiruvananthapuram, 17-10-2005.

Read: G.O.(P) 367/2005/GAD. Dated, 10.10.2005.

ORDER

In the Government Order read above all Heads of Department were directed to identify and designate Officers of the appropriate level as State Public Information Officers and State Assistant Public Information Officers, as laid down in section 5 (1) and (2) of the Right to Information Act 2005. Government are now pleased to issue the following instructions in the matter to the Heads of Department.

i. The Department-wise list of State Public Information Officers and State Assistant Public Information Officers will be published in the Official Website of Government, viz www.kerala.gov.in . , before 19.10.2005.

ii. The particulars of the functions, duties of each organizations, power, duties to its officers and employees and the statement of categories of documents that are held by the organization and under its control shall be published before 19.10.2005, as provided under section 4 of the Act, so as to access the same by the citizens.

The details of the action taken in the matter shall be reported to Government immediately.

By Order of the Governor,
S.NITHYANANDAN,
Additional secretary

To

The Secretary to Governor. (With CL)
All Heads of Department.
All District Collectors.
All Principal Secretaries/Secretaries.
All Departments in the Secretariat including Law and Finance.
The Private Secretary to Chief Minister and Other Ministers
The Private Secretary to Leader of Opposition.
The Additional Secretary to Chief Secretary
General Administration (SC)Dept. (vide item No.1004 dated 13.10.04)
The Director,Information &PRD (For giving wide publicity through media)